



**\*\*RENEW ONLINE INSTEAD\*\***  
[www.vsb.org](http://www.vsb.org) Click on LOG IN

Form Side 1 of 2

July 31: Deadline for Receipt  
 August 1: Delinquency fee(s) assessed for each rule of Court  
 October 8: Deadline for Administrative Suspension  
**To avoid delinquency fees pay online.**

Name:  
 VSB ID No.  
 Class:

**1. MEMBERSHIP CHANGE REQUEST**

Please change my membership class to:

<input type="checkbox"/> 1. Active (Must meet special MCLE Requirements)	\$250.00
<input type="checkbox"/> 2. Associate (Not engaged in the practice of law in Virginia)	\$125.00
<input type="checkbox"/> Judicial (Full-time)	N/A
<input type="checkbox"/> Retired (Must be age 70 and not engaged in the practice of law)	N/A
<input type="checkbox"/> Disabled (Must be disabled and not engaged in the practice of law)	N/A
<input type="checkbox"/> Emeritus (Must work pro bono for Virginia legal aid organization)	N/A

**2. VOLUNTARY SECTION DUES**

Your current section enrollments are shown with an X. Any sections for which you have pre-paid are shown with a P. Please indicate any sections you wish to add by marking + on the appropriate line. (Disregard Lock Box Codes)

Section	Lock Box Code	Code	Dues	Section	Lock Box Code	Code	Dues
<input type="checkbox"/> Administrative Law	1	AD	\$20	<input type="checkbox"/> General Practice	11	GP	\$20
<input type="checkbox"/> Antitrust Law	2	AN	\$10	<input type="checkbox"/> Health Law	12	HL	\$20
<input type="checkbox"/> Bankruptcy Law	3	BK	\$20	<input type="checkbox"/> Intellectual Property Law	13	IP	\$20
<input type="checkbox"/> Business Law	4	BU	\$10	<input type="checkbox"/> International Practice	14	IN	\$10
<input type="checkbox"/> Construction Law	5	CN	\$20	<input type="checkbox"/> Litigation	15	LG	\$15
<input type="checkbox"/> Corporate Counsel	6	CC	\$20	<input type="checkbox"/> Local Government Law	16	GV	\$20
<input type="checkbox"/> Criminal Law	7	CR	\$20	<input type="checkbox"/> Military Law	17	ML	\$20
<input type="checkbox"/> Education of Lawyers	8	ED	\$20	<input type="checkbox"/> Real Property	18	RP	\$35
<input type="checkbox"/> Environmental Law	9	EN	\$20	<input type="checkbox"/> Taxation	19	TA	\$20
<input type="checkbox"/> Family Law	10	FA	\$30	<input type="checkbox"/> Trusts and Estates	20	TE	\$10
				<input type="checkbox"/> Diversity Conference	21	DV	\$0

**3. TOTALS**

2023-2024 Virginia State Bar Dues	
Clients' Protection Fund Fee (Required of all Active Members \$5.00)	4
SCV Attorney Wellness Fund Fee (Required of all Active Members \$30.00)	8
Current Section Dues	
Section Additions	
\$25.00 Late Fee for Dues received after July 31, 2023	5
\$25.00 Late Fee for PL Certification received after July 31, 2023	6
\$25.00 Late Fee for Clients' Protection Fund Fee received after July 31, 2023	7
\$25.00 Late Fee for SCV Attorney Wellness Fund Fee received after July 31, 2023	9
<b>TOTAL AMOUNT ENCLOSED</b>	

**4. MANDATORY CERTIFICATION REGARDING PROFESSIONAL LIABILITY INSURANCE**

As required by Part 6, Section IV, Paragraphs 18 and 19 of the Rules of the Supreme Court of Virginia-- all Active Members (including attorneys changing to active class) must answer the following questions.

- Are there any unsatisfied legal malpractice judgments against you or any professional entity arising from your performance of legal services? (If you answered yes, you must attach a list to this form.)  Yes  No
- Are you engaged in the private practice of law representing clients drawn from the public? (If you answered yes, answer question 2(a). If you answered no, skip to question 3.)  Yes  No  
 2(a). Do you intend to maintain professional liability insurance coverage during the time you remain in private practice?  Yes  No
- Are you currently covered by professional liability insurance, other than an extended reporting endorsement?  Yes  No

**If you are currently covered by a professional liability insurance policy, you are required to notify the Virginia State Bar in writing within 30 days of any coverage lapse or termination.**

**5. VOLUNTARY PRO BONO REPORTING**

All ACTIVE and ASSOCIATE members - see enclosed "Annual Dues Statement Section 5" form.

**Please complete the reverse side of this form.**

Name: VSB ID No. Class:
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**6. EMAIL VERIFICATION**

As required by Part 6, Section IV, Paragraph 3 of the Rules of the Supreme Court of Virginia--all members must provide an email of record. If the below email address is correct, no action is necessary. If the below email is incorrect OR if no email is listed, you must write in your email address of record.

**Email Address:**

**New Email of Record:** \_\_\_\_\_

**7. IOLTA REQUIREMENT**

Pursuant to Part 6, Section IV, Paragraph 20 of the Rules of the Supreme Court of Virginia, Active Members of the VSB must certify compliance with the Rule. Select one of the following:

\_\_\_\_\_ I certify that I am engaged in the private practice of law in Virginia, and that I deposit client funds (or my firm\* does so on my behalf) in an identifiable interest-bearing trust (IOLTA) account in compliance with the Rule.

\*Enter your firm name here regardless of who deposits client funds: \_\_\_\_\_

\*Enter your bank name here regardless of who deposits client funds: \_\_\_\_\_

\*If you have a second bank due to FDIC limits enter the second bank here: \_\_\_\_\_

**—OR—**

\_\_\_\_\_ I certify that I am exempt from this requirement under the Rule because I am not engaged in the private practice of law, or the nature of my practice does not require the maintenance of a trust account in a financial institution within the Commonwealth of Virginia.

Member Circuit:

VSB ID:

**FOR FASTEST SERVICE, RENEW ONLINE:**

**[www.vsb.org](http://www.vsb.org) Click on LOG IN**

Update your address of record/contact information in your member login.  
 PLEASE DO NOT INCLUDE CORRESPONDENCE with mailed payments.

**All renewal requirements must be received by 4:45 pm on July 31, 2023.**

**If you must pay by check, make check payable to Treasurer of Virginia, checks must be drawn on a U.S. bank payable in U.S. dollars.**

Fed ID#54-6001810, and mailed to:

Virginia State Bar

P.O. Box 34931

Alexandria, VA 22334-0931

**\*You must include a copy of this statement.**

## ANNUAL DUES STATEMENT SECTION 5

### Voluntary Pro Bono Publico Legal Services Reporting for Associate and Active Members

*You are encouraged to renew online; however, if you are renewing by MAIL, please complete and return this form with your Annual Dues Statement. The information reported on this form will be stored anonymously and will **not** be associated with your name and bar number **unless** you opt in.*

**DO NOT COMPLETE AND RETURN THIS FORM IF YOU ARE RENEWING YOUR LICENSE ONLINE.**

CIRCUIT \_\_\_\_\_ (REQUIRED) [See reverse for Circuit list.]

Rule 6.1 of the Virginia Rules of Professional Conduct establishes a goal that every lawyer should render at least 2% per year of the lawyer's professional time to pro bono publico legal services. The Supreme Court of Virginia requests that each associate and active member of the Virginia State Bar voluntarily supply certain information as part of the annual license renewal process by marking **one or more** of the following optional responses:

- Pro Bono Hours.** I have personally provided approximately \_\_\_\_\_ hours of pro bono publico legal services as defined in subsection (a) of Rule 6.1 of the Virginia Rules of Professional Conduct during the previous 12 months beginning July 1 of the preceding year and ending June 30 of the current year; **OR**  
 **Decline to Report Hours.** I do not wish to report the hours of pro bono publico legal services I have performed this year.
- Pro Bono Financial Contribution.** I have personally contributed \$ \_\_\_\_\_ during the 12 months ending June 30 of the current year to support programs that provide the direct delivery of legal services to meet the needs described in Rule 6.1 (a) of the Virginia Rules of Professional Conduct as an alternative method for fulfilling my responsibility to render pro bono legal services; **OR**  
 **Decline to Report Financial Contributions.** I do not wish to report any financial contributions made this year.

***Tell us more about yourself by checking all that apply:***

- I am a lawyer in private practice
- I am a government lawyer and I have no pro bono practice restrictions
- I am a government lawyer and I am restricted (partially or fully) by statute, regulation, or agency policy from providing legal services outside my employment
- I am a lawyer with a legal aid program, nonprofit organization, or other public interest entity
  - I work for legal aid or for another nonprofit legal service provider
- I am employed by a corporation or other business entity as a lawyer
- I perform court-appointed work
- I maintain active status with the Virginia State Bar, but I am not practicing law
- I maintain associate status with the Virginia State Bar
- Other \_\_\_\_\_

#### Opt-in

By providing my name and/or VSB ID Number below, I choose to associate the data I report in Section 5 with my name and bar number so that I can be considered for possible awards, recognition, and follow-up research to enhance pro bono service in Virginia, and I understand that such data may be subject to VFOIA requests.

Name: \_\_\_\_\_ VSB ID No.: \_\_\_\_\_

***[Please fill in the blanks above with the requested information exactly as it appears at the top of your Annual Dues Statement.]***

***Have questions about what can be reported as pro bono? Visit [https://www.vsb.org/site/news/item/faqs\\_about\\_voluntary\\_pro\\_bono\\_reporting](https://www.vsb.org/site/news/item/faqs_about_voluntary_pro_bono_reporting).***

***Want to make a Rule 6.1 qualified financial contribution? See our list of qualified legal service providers at [https://www.vsb.org/docs/QLSP\\_list.pdf](https://www.vsb.org/docs/QLSP_list.pdf).***

**VIRGINIA STATE BAR**  
**Virginia Judicial Circuits**

**FIRST CIRCUIT**

City: Chesapeake

**SECOND CIRCUIT**

City: Virginia Beach

Counties: Accomack, Northhampton

**THIRD CIRCUIT**

City: Portsmouth

**FOURTH CIRCUIT**

City: Norfolk

**FIFTH CIRCUIT**

City: Suffolk

Counties: Isle of Wight, Southampton

**SIXTH CIRCUIT**

Cities: Emporia, Hopewell

Counties: Prince George, Surry, Sussex, Greenville, Brunswick

**SEVENTH CIRCUIT**

City: Newport News

**EIGHTH CIRCUIT**

City: Hampton

**NINTH CIRCUIT**

Cities: Williamsburg, Poquoson

Counties: York, James City, Charles City, New Kent, Gloucester, Matthews, Middlesex, King William, King & Queen

**TENTH CIRCUIT**

City: South Boston

Counties: Appomattox, Buckingham, Charlotte, Cumberland, Halifax, Lunenburg, Mecklenburg, Prince Edward

**ELEVENTH CIRCUIT**

City: Petersburg

Counties: Dinwiddie, Nottoway, Amelia, Powhattan

**TWELFTH CIRCUIT**

City: Colonial Heights

County: Chesterfield

**THIRTEENTH CIRCUIT**

City: Richmond

**FOURTEENTH CIRCUIT**

County: Henrico

**FIFTEENTH CIRCUIT**

City: Fredericksburg

Counties: King George, Stafford, Spotsylvania, Caroline, Hanover, Lancaster, Northumberland, Westmoreland, Richmond, Essex

**SIXTEENTH CIRCUIT**

City: Charlottesville

Counties: Madison, Greene, Albemarle, Fluvanna, Goochland, Louisa, Orange, Culpeper

**SEVENTEENTH CIRCUIT**

City: Falls Church

County: Arlington

**EIGHTEENTH CIRCUIT**

City: Alexandria

**NINETEENTH CIRCUIT**

County: Fairfax

**TWENTIETH CIRCUIT**

Counties: Loudoun, Fauquier, Rappahannock

**TWENTY-FIRST CIRCUIT**

City: Martinsville

Counties: Patrick, Henry

**TWENTY-SECOND CIRCUIT**

City: Danville

Counties: Pittsylvania, Franklin

**TWENTY-THIRD CIRCUIT**

City: Roanoke, Salem

Counties: Roanoke

**TWENTY-FOURTH CIRCUIT**

Cities: Lynchburg, Bedford

Counties: Nelson, Amherst, Campbell, Bedford

**TWENTY-FIFTH CIRCUIT**

Cities: Covington, Lexington, Staunton, Buena Vista, Clifton Forge, Waynesboro

Counties: Highland, Augusta, Rockbridge, Bath, Alleghany, Botetourt, Craig

**TWENTY-SIXTH CIRCUIT**

City: Winchester

Counties: Frederick, Clarke, Shenandoah, Page, Rockingham, Warren

**TWENTY-SEVENTH CIRCUIT**

City: Galax, Radford

Counties: Pulaski, Wythe, Carroll, Grayson, Montgomery, Floyd, Giles, Bland

**TWENTY-EIGHTH CIRCUIT**

City: Bristol

Counties: Smyth, Washington

**TWENTY-NINTH CIRCUIT**

Counties: Giles, Bland, Tazewell, Buchanan, Russell, Dickenson

**THIRTIETH CIRCUIT**

Counties: Wise, Scott, Lee

**THIRTY-FIRST CIRCUIT**

County: Prince William

**THIRTY-THIRD CIRCUIT**

out of state